# Request your military service records (including DD214)

Submit a military records request to get your DD214 or other military service records through the milConnect website.

#### You'll need to sign in to milConnect to get your military service records

To use this feature, you'll need a Premium **DS Logon** account. Your My HealtheVet or ID.me credentials won't work on the milConnect website. Go to milConnect to sign in, register, or upgrade your **DS Logon** account to Premium. <a href="https://milconnect.dmdc.osd.mil/milconnect/">https://milconnect.dmdc.osd.mil/milconnect/</a>

## Once I've signed in to milConnect, how do I request my DD214 or other military records?

Follow the steps below to submit a military records request.

- 1. From your signed-in homepage, click or tap on **Correspondence/ Documentation**. Then select **Defense Personnel Records Information (DPRIS)** from the drop-down menu.
- 2. Choose the **Personnel File** tab.
- 3. Select **Request My Personnel File**.
- 4. Fill out the form. In the **Document Index** section, check the boxes next to the document(s) you'd like to request.
- 5. Click or tap on the Create and Send Request button.

## What types of records can I request with this tool?

You can request documents from your Official Military Personnel File to view and download.

#### You can request your:

- DD214
- DD215
- Report of Separation
- Other release papers

#### You can also request documents with information about your service, such as your:

- Orders and endorsements
- Performance reports
- Awards and decorations (commendatory items)
- Oualifications, licenses, and certificates
- Security clearance

https://www.va.gov/records/get-military-service-records/

## What happens after I request my military records?

You'll receive an email letting you know we're processing your request. You'll receive a second email when your request is complete and your files are ready for you to view and download.

You can also check the status of your military records request by signing in to milConnect and going to the **Personnel File** tab within the Defense Personnel Records Information (DPRIS) section. This is also where you'll view and download your files once they're ready.

## Are there other ways to get my military records?

Yes.

#### You can request your military records in any of these ways:

 Mail or fax a Request Pertaining to Military Records (Standard Form SF 180) to the National Personnel Records Center (NPRC).

Download Form SF 180 (PDF):

https://www.benefits.va.gov/homeloans/documents/docs/standard\_form\_180.pdf

Write a letter to the NPRC. Send it to:

1 Archives Drive St. Louis, Missouri 63138

- Visit the NPRC in person
- Contact your state or county Veterans agency
- Hire an independent researcher

## How do I request someone else's military records?

## If you're a family member planning a burial for a Veteran in a VA national cemetery

Call our National Cemetery Scheduling Office at <u>800-535-1117</u>. We can help you get the Veteran's DD214 or other discharge documents you may need. Get more information about planning a burial: <a href="https://www.va.gov/burials-memorials/schedule-a-burial/">https://www.va.gov/burials-memorials/schedule-a-burial/</a>

### If you're the next of kin of a Veteran who has passed away

You can request a copy of the Veteran's military records in any of these ways:

 Mail or fax a Request Pertaining to Military Records (Standard Form SF 180) to the National Personnel Records Center (NPRC).

Download Form SF 180 (PDF):

https://www.benefits.va.gov/homeloans/documents/docs/standard\_form\_180.pdf

• Write a letter to the NPRC. Send it to:

1 Archives Drive St. Louis, Missouri 63138

- Visit the NPRC in person
- Contact your state or county Veterans agency
- Hire an independent researcher

#### You may be considered the next of kin if you're related to the Veteran in any of these ways:

- Surviving spouse who hasn't remarried, or
- Parent, or
- Child, or
- Sibling

#### If you're not the Veteran's next of kin

If the Veteran was discharged more than 62 years ago, you can order a copy of their military records. The National Archives opens all records to the public 62 years after discharge. https://www.archives.gov/personnel-records-center/military-personnel/ompf-archival-requests

If the Veteran was discharged less than 62 years ago, you may be able to request limited information from their Military Personnel File.

https://www.archives.gov/personnel-records-center/ompf-access-public

## Information to reconstruct your records

### Reconstruct military records destroyed in NPRC fire:

https://www.va.gov/records/get-military-service-records/reconstruct-records/

Find out if your records may have been destroyed in the 1973 fire at the National Personnel Records Center (NPRC) in St. Louis, Missouri, and how to reconstruct your records to support a VA disability compensation claim.

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